

# **TOWN OF BARTON**

**DONALD FOSTER, SUPERVISOR**

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**AGENDA – JANUARY 12, 2026 @ 6:30 PM**

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**Via In-Person**

- 1. PLEDGE OF ALLEGIANCE**
- 2. PRIVILEGE OF THE FLOOR**
- 3. APPROVE MINUTES OF PREVIOUS MEETING**
- 4. APPROVE VOUCHERS FOR GENERAL, HIGHWAY, SEWER AND WATER FUNDS**
- 5. PERSONNEL**
  - a. Town Clerk
  - b. Highway Superintendent
- 6. NEW BUSINESS**
  - a. Appoint Thomas Howe to the Town of Barton Planning Board as an Alternate
  - b. Appoint Board of Assessment Review member Greg Borst
  - c. Re-Organizational Meeting
  - d. Sewer Bill Adjustment Due to Leak – Parvin Mensch
  - e. Changes to Dog Licensing Fees
  - f. Water Rate Increase
- 7. OLD BUSINESS**
- 8. ADJOURNMENT**

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CERTIFIED COPY OF RESOLUTION ADOPTED BY THE BARTON TOWN BOARD

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ADOPTED

RESOLUTION NO 01-2026

APPOINT THOMAS HOWE TO TOWN OF  
BARTON PLANNING BOARD AS AN AD HOC  
MEMBER

**WHEREAS**, there is a vacancy in the office of Town of Barton Planning Board ad hoc member that needs to be filled; and

**WHEREAS**, Town of Barton resident Thomas Howe has shown an interest in this open position; and

**WHEREAS**, Town Law Section 64, Subdivision 5 confers specific authority on Town Boards to fill vacancies in town offices; and

**WHEREAS**, the Town Board of the Town of Barton believes it is necessary to fill this vacant position, lest the Town of Barton Planning Board be reduced to less than a majority of its total membership by unforeseen circumstances; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; therefore, be it

**RESOLVED**, that on this day, January 12, 2026, the Town Board of the Town of Barton appoints Town of Barton resident Thomas Howe, of 1187 Talmadge Hill Rd S, to fill the vacant Town of Barton Planning Board ad hoc member position effective immediately.

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ADOPTED

RESOLUTION NO 02-2026

APPOINTMENT OF BOARD OF REVIEW MEMBER –  
GREG BORST

**WHEREAS**, the term for Board of Review member, Gregory Borst, expired September 30, 2025 and reappointment is necessary for him to maintain that position; and

**WHEREAS**, Mr. Borst has agreed to another five- year term; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; therefore, be it

**RESOLVED**, the Town of Barton Town Board does hereby re-appoint Gregory Borst to another five-year term starting October 1, 2025 and expiring on September 30, 2030.

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ADOPTED

RESOLUTION NO 03-2026

2026 REORGANIZATIONAL APPOINTMENTS

**WHEREAS**, the Town Board of the Town of Barton needs to start the calendar year with a reorganizational meeting; and

**WHEREAS**, the Town Board of the Town of Barton needs to fill certain appointed positions; and

**WHEREAS**, legal notice of the time and place of this meeting has been given to the news media and posted on the Town Clerk's bulletin board; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; therefore, be it

**RESOLVED**, that the Town Board of the Town of Barton approves the 2026 reorganizational appointments.

**REORGANIZATIONAL MEETING JANUARY 12, 2026**

- a. Pursuant to Town Law Section 62 - set regular monthly meeting day & time

**2<sup>nd</sup> Monday @ 6:30 p.m.**

**Exceptions: Wednesday, October 14, 2026 @ 6:30 p.m.**

- b. Pursuant to Town Law Section 64, subsection 1 - set depositories  
**Chemung Canal Trust Company J.P. Morgan Chase NYCLASS**
- c. Town Law Section 64, subsection 2 - set newspaper

**The Morning Times**

- d. Town Law Section 29, subsection 15A - appoint Bookkeeper

**Melanie Sinsabaugh**

- e. Town Law Section 24 - appoint Court Security and Sergeant in Arms (Meeting Security)

**Paul Emerson**

- f. Town Law Section 102, subsection 1 - set mileage rate

**\$0.65 cents per mile**

- g. Appoint Assessor & Assessor Clerk, respectively

**Catherine Kozemko Jennifer Monahan**

- h. Appoint Registrar of Vital Statistics & Deputy Registrar, respectively

**Arrah Richards-McCarty Rebekah Peck**

- j. Appoint Deputy Clerk

**Rebekah Peck**

- k. Appoint Historian

**Jeffrey Coleman**

- l. Appoint Delegate and alternate to Association of Towns

**n/a**

- m. Appoint Deputy Supervisor

**Jeffrey Coleman**

- n. Appoint Health Officer

**Tioga County**

- o. Appoint Deputy Highway Superintendent

**Daniel Shay**

- p. Appoint Dog Control Officer

**Wayne Searles**

- r. Board of Review

**Grady Updyke (Term ends 09/30/2028)**

**Tracie Simons (Term ends 09/30/2029)**

**Greg Borst (Term ends 09/30/2030)**

- s. Town Planning Board- 1<sup>st</sup> Tuesday \month (if applicable)

**Robert Palanza (2030)**

**Fred Schweiger (2026)**

**Grady Updyke (2027)**

**Chris Uetwiller (2028)**

**Paul Emerson (2029)**

**Alternate: Thomas Howe**

**Recording Secretary: Arrah Richards-McCarty**

Chairperson

**Robert Palanza**

Agricultural Member

**Grady Updyke**

Town Board Liaison to Planning Board

**Donald Foster**

Tioga County Planning Board Representative:

**Grady Updyke (3-Year Term 2026-2028)**

- u. Town REAP Representative

**N\A**

- v. Village Sewer/Water Board

**Arrah Richards-McCarty**

- w. Appoint Building & Fire Code Officer

**Chris Robinson**

- x. Appoint Attorney (1-yr) 2026

**Nicholas Cortese, Coughlin and Gerhart**

- y. Appoint General Consulting Engineering Services

**N/A**

- z. Appoint Justice Court Clerk

**Nancy Perry**

aa. Set Hours for Town Clerk

**January- December, Mon-Thursday 9:00 a.m. – 4:30 p.m., Friday 9- 12:00 p.m.  
Special hours may be posted from time to time as needed.**

bb. Appoint Tax Collector (4-year term; 2024-2027)

**Arrah Richards-McCarty**

cc. Appoint Record Management Officer (4-year term; 2024-2027)

**Arrah Richards-McCarty**

dd. Appoint Cemetery Commissioner and ex-officio Member (Board Member)

**Fred Schweiger**

**David Shipman**

ee. Town Law section 27, subsection 1, set salaries for 2026

Assessor _____	\$28,130/year
Assessor Clerk (P/T) _____	\$16,640/year
Attorney (Appointed) _____	Contract
Bookkeeper _____	\$21,020/year
Cleaner (P/T) _____	\$22.50/hour
Code Enforcement Officer/ Bldg. & Fire _____	\$15,600/year
Councilpersons (4) _____	\$3,830/year
Court/Town Board Security (P/T) _____	\$27.04/hour
Dog Control _____	\$15,080/year
Highway Superintendent _____	\$71,430/year
Highway Superintendent, Deputy _____	\$28.64/hour
Highway Employees _____	\$27.60/hour
Highway Plow/Wing man _____	\$21.84/hour
Justice _____	\$20,800/year
Justice Clerk (P/T) _____	\$11,900/year
Pit Person (P/T) _____	\$19.13/hour
Registrar Vital Statistics _____	\$9,010/year
Summer Laborers _____	\$21.84/hour
Summer Mower _____	\$21.84/hour

Water/Sewer Clerk _____	\$3,620/year
Water Administration _____	\$3,620/year
Planning Board Secretary _____	\$2,250/year
Supervisor _____	\$18,310/year
Supervisor Clerk _____	\$300/year
Town Clerk/Tax Collector _____	\$39,380/year
Town Clerk (Deputy)/Tax Collector (Deputy) (P/T) _____	\$19.21/hour
Town Clerk, Clerk (Temporary) _____	\$17.00/hour
ff. Highway Clothing Allowance _____	\$75.00/year

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CERTIFIED COPY OF RESOLUTION ADOPTED BY THE BARTON TOWN BOARD

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ADOPTED

RESOLUTION NO 04-2026

SEWER BILL ADJUSTMENT DUE TO LEAK-  
PARVIN MENSCH

**WHEREAS**, Town of Barton water/sewer user, Parvin Mensch, requested sewer forgiveness for the property located at 137 State Route 17c, Waverly, New York; and

**WHEREAS**, Village of Waverly Water Department could not confirm a leak and therefore the landowner was referred to the Village of Waverly Sewer Board; and

**WHEREAS**, the Village of Waverly Sewer Board approved a reduction of sewer bill to an average of 1100 cubic feet; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; be it

**RESOLVED**, the Town of Barton Town Board, Tioga County, New York acknowledges the Village of Waverly's consent for reduction and approves the owner's request to adjust the sewer portion only of the recent water and sewer bill; and be it

**FURTHER RESOLVED**, the Water/Sewer Clerk make an adjustment to the sewer portion only, totaling \$418.86; and be it

**FURTHER RESOLVED**, this resolution be forwarded to the Village of Waverly.

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ADOPTED

RESOLUTION NO 05-2026

INCREASE IN DOG LICENSING FEE

**WHEREAS**, The Town Board of the Town of Barton is facing budgetary shortfall of revenue needed to cover its obligation for the control of dogs; and

**WHEREAS**, the Town of Barton currently charges \$13.00 per spayed/neutered dog and \$21.00 per unspayed/unneutered dog; and

**WHEREAS**, the Barton Town Board believes there is a need to increase the dog licensing fee by \$1.00 per dog to cover costs for the control of dogs' personal services, contractual expenses, Humane Society of Schuyler County contract, and dog transportation costs; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; therefore, be it

**RESOLVED**, that on this day, January 12, 2026, the Town Board of the Town of Barton hereby approves the increase in dog licensing fees as follows:

<b>Type of License</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
<b>Female Spayed</b>	\$13.00	\$14.00
<b>Male Neutered</b>	\$13.00	\$14.00
<b>Female Unspayed</b>	\$21.00	\$22.00
<b>Male Unneutered</b>	\$21.00	\$22.00
<b>PB4</b>	\$54.00	\$58.00
<b>PB6</b>	\$56.00	\$62.00
<b>PB7</b>	\$65.00	\$72.00

And be it

**FURTHER RESOLVED**, that this increase in the dog licensing fee shall not take effect February 1, 2026.

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ADOPTED

RESOLUTION NO 06-2026

WATER RATE INCREASE

**WHEREAS**, the Town of Barton is committed to maintaining a safe, reliable, and sustainable public water system for all residents and businesses; and

**WHEREAS**, while modest rate adjustments were made in 2016, 2021, and 2025 residents have not experienced significant increases in recent years, and the current rate structure no longer reflects the financial realities of operating and maintaining the water system; and

**WHEREAS**, the Town Board has reviewed the proposed rate adjustments and finds them necessary and reasonable to support the long-term viability of the municipal water system; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; therefore, be it

**RESOLVED**, that the Town Board of the Town of Barton hereby approves the following changes, listed in red, to the municipal water rates as follows:

**TOWN OF BARTON  
DEPARTMENT OF WATER AND SEWER  
304 ROUTE 17C  
WAVERLY, NY 14892**

Minimum water billing based on meter size as follows:

<b>METER SIZE</b>	<b>3-MONTH RATE</b>	<b>2-MONTH RATE</b>	<b>1-MONTH RATE</b>
5/8" x 3/4"	\$47.01	\$31.34	\$15.67
1 inch	\$53.76	\$35.84	\$17.92
1.5 inches	\$90.87	\$60.58	\$30.29
2 inches	\$157.26	\$104.84	\$52.42
3 inches	\$223.62	\$149.08	\$74.54
4 inches	\$290.01	\$193.34	\$96.67

**How to calculate WATER bill:**

Minimum meter charge of **\$47.01** plus **\$3.12 per hundred cubic feet** in excess of minimum usage.

Rate drops to **\$2.77 per hundred cubic feet** for usage in excess of 5,000 cubic feet.

Flat rate water is \$75.00 per unit.

- 3-month bill includes first 800 cubic feet of water
- 2-month bill includes first 600 cubic feet of water
- 1-month bill includes first 400 cubic feet of water

**How to calculate SEWER bill:**

Minimum meter charge of **\$32.22** plus **\$5.37 per hundred cubic feet** based on water usage.

Flat rate sewer is \$42.50 per unit.

- 3-month bill includes first 600 cubic feet of water → Minimum bill = \$32.22
- 2-month bill includes first 400 cubic feet of water → Minimum bill = \$21.48
- 1-month bill includes first 200 cubic feet of water → Minimum bill = \$10.74

A **5% penalty** is added to unpaid bills 30 days after the billing date. An additional 10% penalty is added 60 days after the billing date to unpaid bills. Termination notices are also sent out for accounts that are unpaid 60 days from the bill date. Also, unpaid charges, if not paid by November 30, will be added to the Town taxes.

Capital Charge is \$31.00/unit.

And be it

**FURTHER RESOLVED**, this rate change is to be in effect immediately, and be it

**FURTHER RESOLVED**, that the Town Clerk is hereby directed to publish notice of this rate change on the Town's official website and in accordance with applicable public notification requirements.