

# **TOWN OF BARTON**

**DONALD FOSTER, SUPERVISOR**

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**AGENDA – FEBRUARY 9, 2026 @ 6:30 PM**

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**Via In-Person**

- 1. PLEDGE OF ALLEGIANCE**
- 2. PRIVILEGE OF THE FLOOR**
- 3. APPROVE MINUTES OF PREVIOUS MEETING**
- 4. APPROVE VOUCHERS FOR GENERAL, HIGHWAY, SEWER AND WATER FUNDS**
- 5. PERSONNEL**
  - a. Town Clerk
  - b. Highway Superintendent
- 6. NEW BUSINESS**
  - a. Update Town of Barton Emergency Operations and Pandemic Plan
  - b. Authorization for Melanie Sinsabaugh to conduct an Audit of the 2025 Town of Barton Court Records
  - c. Update Dog Licensing Fee
  - d. Executive Session
- 7. OLD BUSINESS**
- 8. ADJOURNMENT**

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CERTIFIED COPY OF RESOLUTION ADOPTED BY THE BARTON TOWN BOARD

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ADOPTED

RESOLUTION NO 2a-2026

UPDATE TOWN OF BARTON EMERGENCY  
OPERATIONS AND PANDEMIC PLAN

**WHEREAS**, on September 7, 2020, state legislation was signed requiring all public employers to create plans to protect employees in the event of another health emergency declaration in New York State; and

**WHEREAS**, the protection of public employees during a public health emergency is a critical aspect of operational continuity; and

**WHEREAS**, the Town Board of the Town of Barton has met its statutory obligations for dealing with this matter; and

**WHEREAS**, the Town of Barton Emergency Operations and Pandemic Plan needs to be updated from time to time; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; therefore, be it

**RESOLVED**, the Town Board of the Town of Barton adopts the updated Town of Barton Emergency Operations and Pandemic Plan.

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CERTIFIED COPY OF RESOLUTION ADOPTED BY THE BARTON TOWN BOARD  
ADOPTED

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RESOLUTION NO. 2b-2026

AUTHORIZATION FOR MELANIE SINSABAUGH TO CONDUCT AN  
AUDIT OF THE 2025 TOWN OF BARTON COURT RECORDS

**WHEREAS**, Section 2019-A of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets to the auditing board of the town, and that such records then be examined and that fact be entered into the minutes of the Town Board's proceedings; and

**WHEREAS**, the Unified Court System's Internal Audit Office is responsible for monitoring Town Board compliance with Section 2019-A; and

**WHEREAS**, the NYS Unified Court System requests that we provide a copy of the audit of the Town of Barton court records for fiscal year ending in 2025 and a copy of the board resolution acknowledging that the required examination was conducted; and

**WHEREAS**, Town of Barton Bookkeeper, Melanie Sinsabaugh, has agreed to conduct an audit and review of the Town of Barton court records for a fee of \$300.00; and

**NOW            THEREFORE**            upon            a            motion            by            Councilperson  
\_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried;  
therefore, be it

**RESOLVED**, that the Town Board of the Town of Barton authorizes Melanie Sinsabaugh to conduct an audit and review of the 2025 Town of Barton court records for a fee of \$300.00.

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CERTIFIED COPY OF RESOLUTION ADOPTED BY THE BARTON TOWN BOARD

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ADOPTED

RESOLUTION NO 2c-2026

UPDATE DOG LICENSING FEE

**WHEREAS**, resolution 05-2026 laid out the new fee schedule for dog licensing; and

**WHEREAS**, purebred licensing structure requires revision to accurately incorporate the applicable state surcharges; and

**WHEREAS**, the current late fee associated with dog licensing must also be updated to offset the rising costs of postage and personnel time required to issue and process late notices; and

**NOW THEREFORE** upon a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and carried; therefore, be it

**RESOLVED**, that on this day, February 9, 2026, the Town Board of the Town of Barton hereby approves the change in purebred dog licensing fees as well as the update in late payment notice as follows:

<b>Type of License</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
<b>Purebred License (1-10) dogs)</b>	\$44.00	\$48.00
<b>Purebred License (11-25) dogs)</b>	\$69.00	\$168.00
<b>Purebred License (26+) dogs)</b>	\$119.00	\$348.00

And be it

**FURTHER RESOLVED**, that the late fee for dog licensing shall be updated from the current \$5.00 after 60 days to \$10.00 after 45 days; and be it

**FURTHER RESOLVED**, that this increase in the dog licensing fee shall take effect immediately.